

2025 - 2026 Record of Emergency Drills Muskegon Maritime Academy

Fire Drills (5 total – 3 before Dec. 1 with reasonable interval between each drill)

	Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
1	09/26/2025	1015	10 min	Transition/Planned	Jessica Owens, Principal
2	11/10/2025	1013	6 min	Transition/Planned	Jessica Owens, Principal
3	12/1/2025	1110	5 min	Typical/Planned	Jessica Owens, Principal
4	12/5/2025	1300	4.5 min	Unplanned	Jessica Owens, Principal
5	01/9/2026	~1045	5 min	Unplanned	Jessica Owens, Principal
6	05/29/2026	1035	3 min	Planned	Jessica Owens, Principal

Tornado Drills (2 total – 1 must be in March)

	Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
1	03/12/2026	1000	8 min	Transition	Jessica Owens, Principal
2	05/07/2026	1000	4 min	Standard	Jessica Owens, Principal

Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

	Date	Time of Drill	Time to Shelter	Standard/ Transition/Other	Conducted with (Name, Title, Organization)	Director or Designee Signature
1	11/14/2025	1245	12 min	Standard	Muskegon Police Department	Jessica Owens, Principal
2	02/20/2026	1300	4 min	Standard	Muskegon Police Department	Jessica Owens, Principal
3	04/15/2026	1000	5 min	Standard	Muskegon Police Department	Jessica Owens, Principal