



Muskegon Maritime Academy  
571 East Apple Avenue  
Muskegon MI 49442  
October 16, 2025  
Time: 4:00 p.m.  
Special Board Meeting Minutes

1. **Call to Order:** The meeting was called to order by Mr. Hood, President at 4:10 PM
2. **Roll Call**  
Present: Eric Hood, President, Britney Buchholz, Melvin Burns, Portia Kidd  
  
Absent: Henrietta Hadley  
  
Others Present: Jessica Owens; Principal, Elizabeth Campos, Office Manager,
3. **Approval of the Agenda**  
Mr. Burns motioned to approve the agenda. Ms. Kidd seconded, Board unanimously Voted in favor
4. Public Comment (Agenda items only) none
5. **Closed Session - Student Disciplinary Hearing**  
Mr. Burns motioned to enter a closed session at 4:21pm seconded by Ms. Kidd  
Roll Call to approve the motion:  
Kidd - yes  
Burns - yes  
Buchholz - yes  
Hood - yes

Mr. Burns motioned to return to the regular open session at 6:10pm, seconded by Ms. Kidd

Roll Call to approve the motion:

Kidd - yes

Burns - yes

Buchholz - yes

Hood - yes

In regards to student **#1**:

Mr. Burns motioned to accept Principal Owens recommendation not to expel student, allow student to return to school and assist parents with resources. Ms. Buchholz seconded.

Roll Call to approve the motion:

Kidd - yes

Burns - yes

Buchholz - yes

Hood - yes

In regards to student **#2**:

Mr. Burns motioned to accept the recommendation of Principal Owens' not to expel the Student and allow student to attend virtual school with the goal of eventually returning to school. Seconded by Ms. Buchholz.

Roll Call to approve the motion:

Kidd - yes

Burns - yes

Buchholz - yes

Hood - yes

In regards to student **#3**:

Mr. Burns motioned to accept the recommendation of Principal Owens not to expel the student and allow student to return to school with conditions in place, seconded by Ms. Kidd,

Roll Call to approve the motion:

Kidd - yes

Burns - yes

Buchholz - yes

Hood - yes

In regards to student **#4**:

Mr. Burns motioned to accept the recommendation of Principal Owens not to expel the student and allow student to return to school with contingencies, agreement with parent to be drafted with advice of legal council. Ms Buchholz seconded.

Roll Call to approve the motion:

Kidd - yes

Burns - yes

Buchholz - yes

Hood - yes

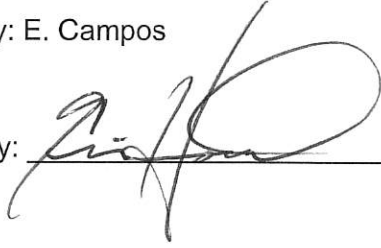
6. **Extended Public Comment** - None

7. **Adjournment - Next Regular Meeting - October 30, 2025**

Mr. Burns motioned to adjourn the meeting at 6:14pm, seconded by Ms. Buchholz  
Board unanimously voted in favor.

Prepared by: E. Campos

Approved by: \_\_\_\_\_



Date: \_\_\_\_\_

10/30/25

Proposed minutes of this meeting will be available for public inspection from the Principal of Muskegon Maritime Academy, Ms. Jessica Owens at 571 East Apple Avenue, Muskegon, MI 49442 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they were approved (Open Meetings Act, P.A. 267). Individuals with a disability or those needing special service to participate in this meeting should contact the School Principal at 231-724-7577 at least five days prior to the meeting.